



KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES AND RESEARCH CENTRE

GST Road, Chinnakolambakkam, Madhuranthagam, Tamilnadu -603308

Ph.no: 044-27598484/27565195; Fax: 044-27565170; E-mail:kims.medical@yahoo.com; Website: www.kveg.in

Proceedings of parent teacher Meetings

Parent teacher meetings are conducted regularly in our Institute. For the continuous improvement and growth feedback is an essential component. KIMS & RC collects feedback from various stakeholders including parents during parent teacher meetings.

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Organising committee:

1. **Principal** -Chairperson)

2. **Members:**

- Dr K Duraipandian (co-ordinators 1st MBBS)
- Dr Balan K (Co-ordinator 2nd MBBS)
- Dr P. A. Archanalakshmi (Co-ordinator 3rd MBBS -part I)
- Dr Sivagama Sundari (Co-ordinator 3rd MBBS -part II)
- Dr D Thirunaukarasu (Boys hostel Rector)
- Mrs. Uma Maheshwari (Girls hostel Rector)

PTM Schedule after IA

Year	Batch	Dates of PTM
2014-15	2013 (Additional batch)	20.12.2015
2015-16	2013	21.03.2016 20.06.2016
	2013 (Regular batch)	25.06.2016
2016-17	2013 (Regular batch)	17.09.2016 10.12.2016
	2013 Batch	29.07.2017
	2014 Batch	01.07.2017
	2015 batch	07.01.2017 01.07.2017
2017-18	2013 Batch	30.09.2017 30.12.2017
	2014 Batch	07.07.2018 07.10.2017 09.12.2017 07.07.2018



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	2015 Batch	04.11.2017 07.07.2018
	2016 batch	03.02.2018 07.07.2018
	2017 Batch	09.12.2017 07.04.2018 07.07.2018
2018-19	2014 Batch	01.10.2018 15.12.2018
	2015 Batch	01.10.2018 15.12.2018 27.07.2019
	2016 batch	01.12.2018 06.07.2019
	2017 Batch	02.02.2019
	2018 Batch	01.12.2018 06.04.2019 06.07.2019

Reports of Parent Teacher Meetings:

In parent teacher meeting, we raise students concern and simultaneously feedback of the parent is taken about the institutional facilities.

Institution has conducted 34 parent teacher meetings in last 5 years for all the batches. About 70-80% parents had responded and attended the PTM. All the parent teacher meetings are conducted in the respective lecture halls. The time schedule for Meeting is from 9.30 am - 3.30 pm. The parents met the HOD's of respective department. Students' academic performance, behaviour, and attendance is discussed in parent teacher meeting. Parents who stays abroad or long distance, student's guardian met the teachers and asked about the student's performance.

Parents who could not make out due to their busy schedule or their planned commitments are allowed visit within a week period from the date of parent teacher meeting as per their convenience.

Parents were asked to provide the feedback on Infrastructure and general facilities. Some of the feedback mentioned below:

1. To have a transport inside the campus



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2. Provision of attached toilets in hostel
3. Counselling on career guidance

Follow up Action:

1. During every parent teacher meeting an undertaking is taken from the parents whose wards are not fulfilling the IA/ attendance percentage as per the statutory norms. Since last 5 years 8 students are stopped from writing exam due to lack of attendance or less internal assessment marks.
2. As campus is sprawled over 63 acres area , and the students are not allowed to use vehicles inside the campus for prevention of pollution and safety of the students. Institution has made provision to use bar-coded green cycles within the campus for their day-today needs.
3. Provision of attached toilets for all the rooms was done.
4. Satellite classes for PG NEET coaching has been started (evening hours during week days and day hrs during the weekends) presently 25 students are enrolled for the same.

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