



# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES AND RESEARCH CENTRE

GST Road, Chinnakolambakkam, Madhuranthagam, Tamilnadu -603308

Ph.no: 044-27598484/27565195; Fax: 044-27565170; E-mail: [kims.medical@yahoo.com](mailto:kims.medical@yahoo.com); Website: [www.kveg.in](http://www.kveg.in)

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KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES&RESEARCH CENTRE  
PERFORMANCE APPRAISAL(FINANCIAL YEAR 2018-2019)

Name	DR. K. BALAN	Date of Joining	6/6/2012
ID NO.		Department: MICROBIOLOGY	Designation: ASSOCIATE PROFESSOR
Qualification	M.B.B.S., M.D.	Present salary Rs 90000/-	Date of Last appraisal: Jun/2014
Previous EXP: (Yrs)	-		2016

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input checked="" type="checkbox"/>	very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input checked="" type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor	<input checked="" type="checkbox"/>				

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Karpaga Vinayaga Institute of  
Medical Sciences  
G.S.T. Road, Chinnakolambakkam,  
Madhuranthagam, P.  
Tamil Nadu - 603308



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B	With peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days (to be filled by HRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
	As per biometric	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

## Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:- *[Signature]*

Date:

## CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ " Can't judge now ☐

## APPRAISER'S FINAL COMMENTS

Can be considered for increment

Name: DR. T. SHEILA DORIS

Date: 19/6/19

Destination: *[Signature]*

Signature:

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. Kindly mention the designation if there is any change of designation in the appraiser's final comment)

## COLLEGE/INSTITUTIONAL PURPOSE

Head  
Dept. of Microbiology  
KIMS

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: 48/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*[Signature]*  
AUTHORISED SIGNATORY

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**PERFORMANCE APPRAISAL(FINANCIAL YEAR 2018-2019)**

Name	T. VISUVASAM		Date of Joining	05.04.2019
ID NO	156	Department:	Microbiology	
Qualification	M.Sc	Present salary Rs		
Previous EXP: (Yrs)	5 Years	35,000/-	Date of Last appraisal	June/July 2018

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input checked="" type="checkbox"/>	very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor	<input checked="" type="checkbox"/>				

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745.3  
244.8  
48





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C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days (to be filled by HRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

Research work & Publication

## Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature: *[Signature]*

Date: 19/6/19

## CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☐ No ☐ Can't judge now ☒

## APPRAISER'S FINAL COMMENTS

Freshly joined

Name: DR. J. SHEILA DORIS

Date: 19/6/19

Destination:

Signature: *[Signature]*

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

## COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: 43/60

Grade: C

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

AUTHORISED SIGNATORY

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B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days (to be filled by HRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

Needs more publication.

I am aware of ratings and comments in this appraisal.  
Signature: *Dnyanesh*

Date: 21.6.19

## CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

## APPRAISER'S FINAL COMMENTS

Name: *Dr. Bhaskar Reddy*  
Date: *21.6.19*  
(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor, kindly mention the designation if there is any change of designation in the appraiser's final comment)

Dr. P.V. BHASKAR REDDY, M.D.  
Professor & HOD of Medicine  
Destination:  
Signature: *[Signature]*

## COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: *40*/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*[Signature]*  
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PERFORMANCE APPRAISAL (FINANCIAL YEAR 2018-2019)

Name	<u>S. Sanyal</u>	Date of Joining	<u>28-03-16</u>
C.M.O.	<u>Department Medicine</u>	Designation	<u>Consultant</u>
Qualification	<u>M.D. MEDICINE</u>	Date of Last appraisal	<u>Jun 2018</u>
Previous EMP No.	<u>127</u>	Present salary Rs	<u>1,59,000</u>

PLEASE ☐ APPROPRIATE COLUMN

SL NO	Parameters	Outstanding 5(A)	Exceeds Expectation 4(B)	Meets Expectation 3(C)	Occasionally Meet 2(D)	Fails to meet 1(E)
1	Job knowledge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Attitude towards work	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Initiative	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Quality of work	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Quantity of work	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Care of entrusted materials	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Compliance of institutional policies	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Personality, behavior & discipline	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Reliability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	Publication and presentation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11	Relationship	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	With HOD/Immediate Supervisor					

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B	With peers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days (to be filled by HRD)	Regular <input checked="" type="checkbox"/>	Occasionally Morning Irregular <input type="checkbox"/>	Occasionally Morning /evening Irregular <input type="checkbox"/>	Continuously morning/evening Irregular <input type="checkbox"/>	Always Irregular <input type="checkbox"/>

## AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

*[Signature]*

Date: 06.06.201

### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☐ No ☐ Can't judge now ☒

### APPRAISER'S FINAL COMMENTS

Can be considered for increment.

Name:

Destination:

Date:

Signature:

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

*[Signature]*  
Professor and Head  
Dept. of Pathology  
KIMS

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: 38/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*[Signature]*  
AUTHORISED SIGNATORY

PRINCIPAL  
KARPAGA VINAYAGA INSTITUTE  
OF MEDICAL SCIENCES  
GST Road, Chinnakolambakkam,  
Palayamkottai, Madurai - 629 003



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PERFORMANCE APPRAISAL(FINANCIAL YEAR 2018-2019)

Name	DR. S. S. S. S. S.		Date of Joining	20-11-2015
ID NO.		Department	Pathology	
Qualification	M.D. Pathology	Present salary Rs	82,000	
Previous EXP. (Yrs)			Date of Last appraisal	

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input checked="" type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor			<input checked="" type="checkbox"/>		

3x11 = 33  
5x1 = 05  
38

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B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days (to be filled by HRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

*Dr. A. Ramamathi*

Date:

June 2019

### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

Highly enthusiastic performer in all departmental activities and a good teacher.

Name: A. Ramamathi

Date:

Destination: Prog & HRD.

Signature: *Dr. A. Ramamathi*

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: 45/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

AUTHORISED SIGNATORY

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PERFORMANCE APPRAISAL(FINANCIAL YEAR 2018-2019)

Name	DR. SOWJAN		Date of Joining	28-05-18
ID NO.		Department: PAEDIATRICS	Designation	ASSOCIATE PROFESSOR
Qualification	M.D	Present salary Rs	Date of Last appraisal	NA
Previous EXP. (Yrs)	3 yrs	90,000		

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor		<input checked="" type="checkbox"/>			

5x5=25  
5x4=20  
45

Principal  
Karpaga Vinayaga Institute of  
Medical Sciences  
G.S.T. Road, Chinnakolambakkam,  
Madhuranthagam - 603308



# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES AND RESEARCH CENTRE

GST Road, Chinnakolambakkam, Madhuranthagam, Tamilnadu -603308

Ph.no: 044-27598484/27565195; Fax: 044-27565170; E-mail: [kims.medical@yahoo.com](mailto:kims.medical@yahoo.com); Website: [www.kveg.in](http://www.kveg.in)

B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days (to be filled by HRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

*Dr A. Raman*

Date:

*June 2019*

### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

*Best all rounder, in all arenas, clinical work, research & extra curricular activities of the Dept & Institution.*

Name: *A. Raman*

Destination: *Prof & HOD*

Date:

Signature:

*Dr A. Raman*

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor kindly mention the designation if there is any change of designation in the appraiser's final comment)

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

*Nil.*

Total rating score: *49*/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*Jeyadharan*  
AUTHORISED SIGNATORY

KARPAGA VINAYAGA INSTITUTE  
OF MEDICAL SCIENCES  
GST ROAD, CHINNAKOLAMBAKKAM,  
MADHURANTHAGAM, TAMILNADU - 603308





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PERFORMANCE APPRAISAL(FINANCIAL YEAR 2018-2019)

Name	DR. SIVAGAMA SUNDARE		Date of Joining	02.07.14
ID NO.		Department: PAEDIATRICS	Designation	Assoc Prof
Qualification	M.D. PAEDIATRICS	Present salary Rs	Date of Last appraisal	June 2018
Previous EXP: (Yrs)	-	94,500		

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input checked="" type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input checked="" type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input checked="" type="checkbox"/>	(1+1) <input checked="" type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor		<input checked="" type="checkbox"/>			

6x5=30  
4x4=16  
49

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B	With peers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days (to be filled by HRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

→ INVOLVE IN RESEARCH ACTIVITIES

## Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal. Yes

Signature:-

Date: 19/06/19

## CAREER ADVANCEMENT

Can be considered for increment Yes

Is the appraise capable of higher responsibility? Yes ☐ No ☐ Can't judge now ☐

## APPRAISER'S FINAL COMMENTS

Name: D. V. Senthush

Date: 19/06/19

Destination: KIMS

Signature: [Signature]

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor, kindly mention the designation if there is any change of designation in the appraiser's final comment)

## COLLEGE/INSTITUTIONAL PURPOSE

**Professor & HOD**  
Department of Biochemistry  
KIMS

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: 30/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

AUTHORISED SIGNATORY

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Siva 15

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PERFORMANCE APPRAISAL (FINANCIAL YEAR 2018-2019)

Name	Dr. L. Siva		Date of Joining	21/04/16
ID NO.	BIOMETRY - 123	Department:	BIOCHEMISTRY	Designation
Qualification	Phd (Biochemistry)	Present salary Rs	Appropriate	
Previous EXP: (Yrs)	11		Date of Last appraisal	June/July 2018

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input checked="" type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good <input checked="" type="checkbox"/>	Average	Poor
A	With HOD/Immediate Supervisor			<input checked="" type="checkbox"/>		

10x3

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B	With peers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days (to be filled by HRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

*[Signature]*

Date:

### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☐ No ☐ Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

Name:

Destination:

Date:

Signature:

*[Signature]*

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

Professor and Head  
Dept. of Pathology  
KIMS

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: 42/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

AUTHORISED SIGNATORY

Principal  
Karpaga Vinayaga Institute of  
Medical Sciences  
G.S.T. Road, Chinnakolambakkam,  
Palayankottai Post,  
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PERFORMANCE APPRAISAL (FINANCIAL YEAR 2018-2019)

Name	Dr. SITHI ATHYA HUNAYAGAN	Date of Joining	20.04.18
ID NO.		Department	Physiology
Qualification	M.D	Designation	Professor
Previous EXP. (Yrs)	25 yrs.	Present salary Rs	1,25,000
		Date of Last appraisal	1/1/17

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input checked="" type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input checked="" type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor			<input checked="" type="checkbox"/>		

512 10  
1173 33  
43

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B	With peers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days (to be filled by HRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature: B. Shobana

Date:

### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☐ No ☐ Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

Name:

Date:

Destination:

Signature: [Signature]

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

Professor and Head  
Dept. of Pathology  
KIMS

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: 38/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

[Signature]  
AUTHORISED SIGNATORY

PRINCIPAL  
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PERFORMANCE APPRAISAL(FINANCIAL YEAR 2018-2019)

Name	Dr. Shobana		Date of Joining	4/4/15
ID NO.		Department: Pathology	Designation	
Qualification	M.D Pathology	Present salary Rs	Date of Last appraisal	
Previous EXP. (Yrs)		77,000		

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input checked="" type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor					

11x3 = 33  
1x5 = 5  
38

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B	With peers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days (to be filled by HRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

## Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

*[Signature]*

Date:

*22/6/19*

## CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

## APPRAISER'S FINAL COMMENTS

*Very Good in teaching and Surgical Skills.*

Name: *DR. M. K. SIDDHARTHAS*

Destination: *PROFESSOR*

Date: *22.06.2019*

Signature: *[Signature]*

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor kindly mention the designation if there is any change of designation in the appraiser's final comment)

## COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: -----/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*[Signature]*  
AUTHORISED SIGNATORY

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Palayankottai Po, Madhuranthagam - 603308



# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES AND RESEARCH CENTRE

GST Road, Chinnakolambakkam, Madhuranthagam, Tamilnadu -603308

Ph.no: 044-27598484/27565195; Fax: 044-27565170; E-mail: [kims.medical@yahoo.com](mailto:kims.medical@yahoo.com); Website: [www.kveg.in](http://www.kveg.in)

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PERFORMANCE APPRAISAL(FINANCIAL YEAR 2018-2019)

Name	Dr. Shudal		Date of Joining	16/7/2017
ID NO.		Department: ENT	Designation	Assistant professor
Qualification	M.S. ENT	Present salary Rs	Date of Last appraisal	Jun 2018
Previous EXP: (Yrs)	5yrs	85,000		

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input checked="" type="checkbox"/>	(1+1) <input checked="" type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good <input checked="" type="checkbox"/>	Average	Poor
A	With HOD/Immediate Supervisor			<input checked="" type="checkbox"/>		

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B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days (to be filled by HRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

NEEDS MORE PUBLICATION

## Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date: 21/6/19

## CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

## APPRAISER'S FINAL COMMENTS

Name: Dr. Bhaskar Reddy

Date: 21/6/19

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

Dr. P.V. BHASKAR REDDY, M.D.  
Professor & HOD of Medicine

Signature:

## COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: 38/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

AUTHORISED SIGNATORY

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PERFORMANCE APPRAISAL(FINANCIAL YEAR 2018-2019)

Name	Dr. Sakthivadivel		Date of Joining	28.09.14
ID NO.		Department: MEDICINE	Designation	Asst. Lecturer
Qualification	M.D. GENERAL	Present salary Rs	Date of Last appraisal	JUN 2018
Previous EXP. (Yrs)	MEDICINE	1,15,500		

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input checked="" type="checkbox"/>
11	Relationship	Outstanding	Very good <input checked="" type="checkbox"/>	Good	Average	Poor
A	With HOD/Immediate Supervisor					

8x4 = 32  
2x3 = 06  
38

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B	With peers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days (to be filled by HRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date: June 28 19

### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

Name: Dr. Bhaskar Reddy.

Date: 21.6.19

Dr. P.V. BHASKAR REDDY, M.D.

Designation: Professor & HOD of Medicine

Signature: [Signature]

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: 30/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

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PERFORMANCE APPRAISAL(FINANCIAL YEAR 2018-2019)

Name	Dr. Sangeetha Meena		Date of Joining	01.06.09
ID NO.		Department: MEDICINE	Designation	Asst. Prof.
Qualification	M.D. General Medicine	Present salary Rs	Date of Last appraisal	June 2018
Previous EXP: (Yrs)		40,000		

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor					

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B	With peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days (to be filled by HRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date: 25/06/15

### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

NIL

Name:

Date:

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor kindly mention the designation if there is any change of designation in the appraiser's final comment)

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: —/60

Grade: —

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

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**PERFORMANCE APPRAISAL(FINANCIAL YEAR 2018-2019)**

Name	Dr. M. Praveen	Date of Joining	19/03/19
ID NO	KIMS23 PR35	Department	Forensic Medicine
Qualification	M.B.B.S	Present salary Rs	35,000
Previous EXP. (Yrs)	-	Date of Last appraisal	Just NA

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input checked="" type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input checked="" type="checkbox"/>
11	Relationship	Outstanding	Very good	Good <input checked="" type="checkbox"/>	Average	Poor
A	With HOD/Immediate Supervisor					

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B	With peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days (to be filled by HRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

*[Signature]*

Date: 25/6/14

### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

Can be considered for increment

Name: Dr. V. SATHYANATHY

Date:

Destination:

Signature:

*[Signature]*

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: -----/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*[Signature]*  
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PERFORMANCE APPRAISAL(FINANCIAL YEAR 2018-2019)

Name	DR. S. MUTHUPANDIAN		Date of Joining	15/5/2017
ID NO.		Department: FORENSIC MEDICINE	Designation	JR
Qualification	M.B.B.S.	Present salary Rs	36,000	
Previous EXP: (Yrs)	1 year		Date of Last appraisal	June 2018

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input checked="" type="checkbox"/>	Poor. <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input checked="" type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor					

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C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days (to be filled by HRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date: 22/6/19

### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

punctuality, sincere & good surgical skills

Name: DR. M.K. SUNDHAR JAYARAJ

Destination: PROFESSOR

Date: 22.06.2019

Signature: [Signature]

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: -----/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

AUTHORISED SIGNATORY

PRINCIPAL  
KARPAGA VINAYAGA INSTITUTE  
OF MEDICAL SCIENCES  
GST Road, Chinnakolambakkam,  
Madhuranthagam, Tamilnadu -603308





# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES AND RESEARCH CENTRE

GST Road, Chinnakolambakkam, Madhuranthagam, Tamilnadu -603308

Ph.no: 044-27598484/27565195; Fax: 044-27565170; E-mail: [kims.medical@yahoo.com](mailto:kims.medical@yahoo.com); Website: [www.kveg.in](http://www.kveg.in)

Dr. Mohana

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**KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES&RESEARCH CENTRE**  
**PERFORMANCE APPRAISAL(FINANCIAL YEAR 2018-2019)**

Name	DR. S. MOHANA KARTHIKEYAN		Date of joining	2-5-2019
ID NO.		Department: MS	Designation	Assistant Professor
Qualification	M.S EVJ	Present salary Rs	Date of Last appraisal	July 2018
Previous EXP. (Yrs)	5	85000		

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input checked="" type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor			<input checked="" type="checkbox"/>		

Principal  
Karpaga Vinayaga  
Medical Institute  
GST Road, Chinnakolambakkam,  
Palayam,  
Madhuranthagam, Tamilnadu - 603308



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B	With peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days (to be filled by HRD)	Regular <input checked="" type="checkbox"/>	Occasionally Morning Irregular <input type="checkbox"/>	Occasionally Morning /evening Irregular <input type="checkbox"/>	Continuously morning/evening Irregular <input type="checkbox"/>	Always Irregular <input type="checkbox"/>

## AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

Research Publications

## Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature: *S. Hoja*

Date:

## CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

## APPRAISER'S FINAL COMMENTS

Can be considered for increment

Name:

Date:

Destination:

Signature:

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation & there is any change of designation in the appraiser's final comment)

*Professor and Head*  
**Dept. of Pathology**  
**KIMS**

## COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: *33*/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*11x3 33*  
*4x5 5*  
*38*

*Shishwanand*  
AUTHORISED SIGNATORY

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PERFORMANCE APPRAISAL(FINANCIAL YEAR 2018-2019)

Name	Dr. Manjani	Date of Joining	01.08.2016
ID NO.		Department:	Pathology
Qualification	M.B.B.S. N.D. Pathology	Present salary Rs	79,000
Previous EXP: (Yrs)	3 yrs.	Date of Last appraisal	

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input checked="" type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor			<input checked="" type="checkbox"/>		

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Madhuranthagam - 603308





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B	With peers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days (to be filled by HRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

*[Signature]*

23/01/19

Date:

### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

Good, Interested in administration.

Name: DR. M.K. SIDDHARTHARAJ

Date: 22.06.2019

Destination: PROFESSOR

Signature: *[Signature]*

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: 38/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*[Signature]*  
AUTHORISED SIGNATORY

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Madhuranthagam, Tamilnadu -603308



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Dr. madhane

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KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES&RESEARCH CENTRE			
PERFORMANCE APPRAISAL(FINANCIAL YEAR 2018-2019)			
Name	Dr. & Madana Gopal		Date of Joining
ID NO	Department	ENT	Designation
Qualification	M.S., D.L.O		Date of Last appraisal
Previous EXP (Yrs)	1, 30,000		18 Jun 2019

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input checked="" type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good <input checked="" type="checkbox"/>	Average	Poor
A	With HOD/Immediate Supervisor			<input checked="" type="checkbox"/>		

11x3 = 33  
5x1 = 05  
38

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Palayamkottai Post,  
Madhuranthagam - 603308



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B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days (to be filled by HRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

Can publish papers

## Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

*[Signature]*

Date:

21.6.19

## CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

## APPRAISER'S FINAL COMMENTS

Dr. P.V. BHASKAR REDDY,  
Professor & HOD of Medc

Name: Dr. Bhaskar Reddy.

Destination:

Date: 21.6.19

Signature:

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

## COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: 39/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*[Signature]*  
AUTHORISED SIGNATORY

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Madhuranthagam, Tamilnadu - 603308





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PERFORMANCE APPRAISAL(FINANCIAL YEAR 2018-2019)

Name	Dr. Kulothungan		Date of Joining	01.09.15
ID NO		Department: MEDICINE	Designation	Professor
Qualification	M.D. GENERAL	Present salary Rs	Date of Last appraisal	June 2019
Previous EXP. (Yrs)	MEDICINE	1,49,000		

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input checked="" type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor		<input checked="" type="checkbox"/>			

9x4 = 36  
143 = 03  
34

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Medical Sciences  
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Palayamkottai  
Madhuranthagam - 603308



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B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days (to be filled by HRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal. Yes

Signature:-

Date: 19/06/19

### CAREER ADVANCEMENT

Can be considered for increment Yes

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

Name: Dr. V. Sankaran

Date: 19/06/19

Destination: KIMS

Signature: [Signature]

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor, kindly mention the designation if there is any change of designation in the appraiser's final comment)

**Professor & HOD**

**COLLEGE/INSTITUTIONAL PURPOSE** Department of Biochemistry  
KIMS

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: 41/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

**AUTHORISED SIGNATORY**

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PERFORMANCE APPRAISAL(FINANCIAL YEAR 2018-2019)

Name	Dr. A. Khadeja Bi		Date of Joining	10.06.2014
ID NO.	Biomtry - 73	Department	Biochemistry	Designation
Qualification	M.D (Biochemistry)	Present salary Rs	Rs 79,000/-	Date of Last appraisal
Previous EXP: (Yrs)	5 years			Monthly 2018

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input checked="" type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good <input checked="" type="checkbox"/>	Good	Average	Poor
A	With HOD/Immediate Supervisor		<input checked="" type="checkbox"/>			

8x4 = 32  
3x3 = 9  
41

Principal  
Karpaga Vinayaga Institute  
Medical Sciences  
G.S.T. Road, Chinnakolambakkam  
Palayamkottai  
Madhuranthagam





# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES AND RESEARCH CENTRE

GST Road, Chinnakolambakkam, Madhuranthagam, Tamilnadu -603308

Ph.no: 044-27598484/27565195; Fax: 044-27565170; E-mail: [kims.medical@yahoo.com](mailto:kims.medical@yahoo.com); Website: [www.kveg.in](http://www.kveg.in)

B	With peers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days (to be filled by HRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

Involvement in Research

## Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature: *[Signature]*

Date:

## CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☐ No ☐ Can't judge now ☐

## APPRaiser's FINAL COMMENTS

Name:

Date:

Destination:

Signature: *[Signature]*

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. Kindly mention the reasons and if there is any change of designation in the appraiser's final comment)

Dept. of Pathology  
KIMS

## COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: 34/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

AUTHORISED SIGNATORY

PRINCIPAL  
KARPAGA VINAYAGA INSTITUTE  
OF MEDICAL SCIENCES  
G.S.T. Road, Chinnakolambakkam,  
Palayamkottai Po, Madhuranthagam, Tamil Nadu - 603308



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Dr. Karthik

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KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE  
PERFORMANCE APPRAISAL (FINANCIAL YEAR 2018-2019)

Name	Dr. KARTHIK		Date of Joining	2.06.14
ID NO.		Department: Pathology	Designation	Assoc. prof
Qualification	M.D Pathology		Date of Last appraisal	
Previous EXP: (Yrs)	90,000			

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input checked="" type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good <input checked="" type="checkbox"/>	Average	Poor
A	With HOD/Immediate Supervisor			<input checked="" type="checkbox"/>		

Principal  
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Medical Sciences  
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5/1 - 5  
11/2 - 33  
38



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**PERFORMANCE APPRAISAL(FINANCIAL YEAR 2018-2019)**

Name	<i>Dr. P. Joseph Pashan Innocent</i>		Date of Joining	<i>04.06.2010</i>
ID NO		Department: <i>Microbiology</i>	Designation	<i>Associate</i>
Qualification	<i>MSc PhD</i>	Present salary Rs	Date of Last appraisal	<i>Jan/Feb 2018</i>
Previous EXP: (Yrs)	<i>20 Years</i>	<i>11000/-</i>		

PLEASE ☒ APPROPRIATE COLUMN

SL NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input checked="" type="checkbox"/>	very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input checked="" type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor	<input checked="" type="checkbox"/>				

*8x5=40  
2x4=8  
48*

Principal  
Karpaga Vinayaga  
Medical Sciences & Research Centre  
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Madhuranthagam,  
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